



Claydon with Clattercote

Claydon with Clattercote Parish Council

**The council is hereby summoned to a meeting of the Parish Council to be held on:
Tuesday 9th July at 19:30pm in Claydon Church Room**

Council: Gary Denham, Rebecca Meyrick, David Knight

AGENDA

15. Apologies for absence

16. Members' declarations of interest for items on the agenda

17. Election of Chair and Vice Chair following resignation of Mark Ames

18. Public participation session. The time allocated is at the discretion of the council/chairman but generally is restricted to a maximum of 20 minutes. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

19. To approve the minutes of the Parish Council (PC) meeting held on 14th May 2024 and the Extraordinary Meeting on 30th May 2024; and to approve the amended minutes from March 2024. To note the minutes and consider if there are any actions arising from the APM

20. Report from District Councillor, Phil Chapman

21. Report from County Councillor, Chris Brant

22. Actions from previous meetings

a) Cherwell DC Local Plan Consultation Awaiting response from CDC.	On Hold	Cllr Denham
b) Flooding around Church Lane	In Progress	Cllr Denham
c) Milk Churns / historical symbol outside farm development site	On Hold	All Cllrs
d) Nest box by sewage work trees	In Progress	Cllr Denham
e) Co-option Policy	In Progress	Cllr Ames
i) Landsearch on Dog Lane - outcome	In Progress	Cllr Denham
j) Set up of nest boxes and repair of salt bin outside Bignolds Close	In Progress	All Cllrs
k) Update on possibility of village event this summer	In Progress	Cllr Denham

Community - Support our local communities, encourage inclusion and diversity.

Environment - Protect and enhance our local environment.

Governance - Promote participation, good management, and efficiency.

To maintain and enhance the quality of life and sense of community within the Parish of Claydon & Clattercote.
To safeguard the individual character of our village and protect its rural environment whilst supporting sustainable development that meets the needs of residents now and in the future.

23. Agenda

a) To approve and vote on the appointment of Kate Houlihan as Interim Clerk (self-employed)		All Cllrs
b) Update on recruitment of Parish Councillors; Cooption as appropriate.		Cllr Meyrick
c) Review of Risk Register		Cllr Meyrick
d) Biodiversity Policy - to approve and sign off new Policy and Action Plan.		Cllr Meyrick
e) To agree on the use of PC Yearly timetable		Cllr Meyrick
f) Consider Workplan for 2024 - 2025		All Cllrs
g) To approve the purchase of a weed burner for managing Blue Brick Path		Cllr Denham
h) To consider and approve the purchase of 3 benches and two picnic tables for the village		Cllr Meyrick
i) Clearing of allotment debris		Cllr Denham
j) Volunteer Group Update		Victoria Pearce
k) Update on planting project for the village, Trust for Oxfordshire grant application. To agree next steps.		Cllr Meyrick
l) Review Tree Survey and agree any outcome measures		All Cllrs
m) Glamping Bus, Haydon Wharf Farm		Cllr Denham

24. Finance

a) Update on AGAR submission and publication of documents on website.		Cllr Denham		
b) Confirmation of the total bank balances of £36.14 and £39,738.09 as at 1st July		All Cllrs		
c) To note and approve payments:		All Cllrs		
29-May-24	N R Prickett		Grass cutting	£583.20
29-May-24	V Pearce		Coronation	£3.95
29-May-24	A Hoggins		Royal British Legion Poppy Wreath	£20.00
29-May-24	David Upton - Builder		Repair village green wall	£525.00

21-Jun-24	N R Prickett	Grass cutting	£583.20		
d) To note the receipts:					
10-Jun-24	Lloyds Bank	Interest	£45.30		All Cllrs
e) RFO comments.					All Cllrs

25. Planning

Proposed strengthening and repairs to Claydon Canal Bridge using a reinforced concrete spray-lining technique.		
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26. AOB

27. Agree date for next meeting