



Claydon with Clattercote

# Claydon with Clattercote Parish Council

The council is hereby summoned to a meeting of the Parish Council to be held on:  
Tuesday 19<sup>th</sup> March 2024 at 7:30pm in Claydon Church Room

Council: Gary Denham, Mark Ames, Mike Ives, Rebecca Meyrick

## AGENDA

### 67. Apologies for absence

### 68. Members' declarations of interest for items on the agenda

**69. Public participation session** (Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes).

### 70. To approve the minutes of the Parish Council (PC) meeting held on 9<sup>th</sup> January 2024

### 71. Report from District Councillor

### 72. Report from County Councillor

### 73. Actions from previous meetings

a) <b>Cherwell DC Local Plan Consultation</b> Awaiting response from CDC.	On Hold	Cllr Ames
b) <b>Long term vision</b>	In Progress	Cllr Ives
c) <b>Trip hazards and branches on blue brick path &amp; Dog Lane clear up</b>	In Progress	Cllr Ames
d) <b>20mph limit signs</b> Location planning consultation	In Progress	Cllr Ames
e) <b>Crossing Lane - Dog fouling additional warning signs &amp; Bins ask with Rail Track</b>	In Progress	Cllr Ames
f) <b>Crossing Lane\Rail Track enquiry regarding the dangerous gate</b>	In Progress	Cllr Ames
g) <b>Salt bin inspection\check</b>	In Progress	Cllr Denham
h) <b>Parking area near playing field gate</b>	In Progress	Cllr Ames
i) <b>Website update – documents ready for publishing</b>	In Progress	Cllr Ives

**Community** - Support our local communities, encourage inclusion and diversity.

**Environment** - Protect and enhance our local environment.

**Governance** - Promote participation, good management, and efficiency.

To maintain and enhance the quality of life and sense of community within the Parish of Claydon & Clattercote.  
To safeguard the individual character of our village and protect its rural environment whilst supporting sustainable development that meets the needs of residents now and in the future.

## 74. Agenda

a) Parish Clerk appointment progress.		CLlr Denham
b) Update regarding contributing a sum of money that will help the PCC improve the state and condition of the paths running from the surrounding roads up to St James the Great Church and the Parish Rooms.		All Cllrs
c) Discuss the latest tree survey and agree a plan of action Aspect Arboriculture @ £675 + VAT Landarb Solution @560 + VAT.		CLlr Denham
d) Discuss commission the cutting of the grass in the 2024/25 period N R Prickett @ £3,402 + VAT Thomas Fox @ £4,864 + VAT		CLlr Denham
e) Pothole concerns along Mollington Road by the stream		All Cllrs
f) Allotment Concerns and Receipts Confirmation		CLlr Meyrick, CLlr Denham
g) Quotes to be sought for repair of village green wall David Upton @ £500		CLlr Meyrick
h) Village 'Claydon Community Group' updates		CLlr
i) Parish Council looking to fill 2 vacancies		All Cllrs

## 75. Finance

a) Confirmation of the total bank balances as at 19 Mar 2024 of £35,987.13 and £11.05.		All Cllrs		
b) To note and approve the following payments:		All Cllrs		
13-Feb-24	M Michael		Lubrication for gate and play equipment	£8.49
13-Feb-24	M Love		Playing field sign (replacement)	£7.99
13-Feb-24	N R Prickett		Path clearing and siding	£674.40
c) To note the following receipts:		All Cllrs		
08-Jan-24	M Mount		Allotment	£5.00
08-Jan-24	J Taggart		Allotment	£10.00
09-Jan-24	Lloyds Bank		Interest	£37.81
09-Jan-24	S Keyser		Allotment	£15.00
16-Jan-24	D Van Overdijk		Allotment	£10.00
18-Jan-24	D Buckle		Allotment	£5.00
22-Jan-24	S Keyser		Allotment	£10.00
29-Jan-24	A Jenkinson		Allotment	£7.50
13-Feb-24	T Mawn		Allotment	£5.00
09-Feb-24	Lloyds Bank		Interest	£40.34
11-Mar-24	Lloyds Bank	Interest	£39.76	
d) Spend against budget & reserves:		All Cllrs		
<b>Budget</b>	<b>Budget</b>		<b>Spend</b>	<b>Remaining</b>
Clerk's Salary	2800.00		0.00	2800.00
Parish Clerk's expenses	115.00		0.00	115.00
Annual audit	100.00		0.00	100.00
Insurance	550.00	565.35	-15.35	

Subscriptions	150.00	130.00	20.00
Seminars/Training	150.00	220.00	-70.00
Church Room hire	125.00	60.00	65.00
PFMC grant/play area management	2000.00	1398.97	601.03
PCC grant	500.00	527.00	-27.00
Cluster Care grant	50.00	0.00	50.00
Grass cutting	1800.00	1570.00	230.00
Allotment grass cutting	60.00	0.00	60.00
Blue Brick Path	200.00	0.00	200.00
GDPR	35.00	35.00	0.00
S137	25.00	0.00	25.00
Annual tree survey/work	500.00	273.85	226.15
Christmas tree	150.00	147.00	3.00
Coronation	1000.00	620.28	379.72
Playing field bins	72.00	72.00	0.00
	<b>10382.00</b>	<b>5619.45</b>	<b>4762.55</b>

<b>Reserves</b>	<b>Start</b>	<b>Spend</b>	<b>Current</b>
General Reserves	4,500.00	151.86	4,348.14
Playground equipment	3,000.00		3,000.00
Election costs	1,200.00	100.00	1,100.00
Tree work	4,000.00		4,000.00
Defib reserve	1,500.00		1,500.00
Wall on the Village Green	3,500.00	0.00	3,500.00
Legal/Planning/Accounting Services	3,000.00	0.00	3,000.00
Asset maintenance and improvement	8,000.00	573.51	7,426.49
	<b>28,700.00</b>	<b>825.37</b>	<b>27,874.63</b>

**Notes:**

- Allotment payments all received. One cash payment has yet to go into the account and is not reflected in the above figures.
- £3,015 is unlikely to be spent on clerk salary, clerk expenses and audit accounting for approx. 63% of the unspent budget.

**76. Planning**

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**77. AOB**

**78. Agree date for next meeting**