



Claydon with Clattercote

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Tuesday 09th January 2024
at 7:30pm in Claydon Church Room

Start: 07:30pm End: 21:50pm

Council: Cllrs Gary Denham, Mark Ames, Mel Love, Mike Ives & Rebecca Meyrick

54. Apologies for absence		
NA	Complete	All Cllrs

55. Members' declarations of interest for items on the agenda		
NA	Complete	All Cllrs

56. Visions for the Future		
Survey results of both the 2023 Village Survey & Playing Field Questionnaires presented to Parishioners.	Complete	Cllr Ives

57. Public participation session		
<p>These sessions have been increased in time to be used by the public to raise points for the agenda of the next meeting. These points will generally not be discussed in the current session.</p> <ol style="list-style-type: none"> 1) Repairs to Wall on Village Green. Concerns regarding the needed repairs to the wall on the village green Cllr Denham currently looking into this. 2) Bignolds Close Salt Bin. Full of water and seems to be damaged. Noted and will be investigated. 3) Wreath receipt will be handed in next meeting. Parishioner will bring Wreath receipt to next meeting. Noted. 4) Final coronation celebration receipt to be submitted soon. 5) Parking area near gate on Playing Field Question regarding hard parking area around the main gate to the playing field. Cllr Ames has previous details and will look into. 		

58. Approve the minutes of the Parish Council (PC) meeting held on 14th November 2023		
Approved.	Complete	All Cllrs

Community - Support our local communities, encourage inclusion and diversity.
Environment - Protect and enhance our local environment.
Governance - Promote participation, good management, and efficiency.

To maintain and enhance the quality of life and sense of community within the Parish of Claydon & Clattercote.
 To safeguard the individual character of our village and protect its rural environment whilst supporting sustainable development that meets the needs of residents now and in the future.

59.	Report from District Councillor
NA	

60.	Report from County Councillor
NA	

61.	Actions from previous meetings	
a)	Cherwell DC Local Plan Consultation Awaiting response from CDC	In Progress Cllr Ames & Cllr Denham
b)	Long term vision See point '56' above.	In Progress Cllr Ives
c)	Trip hazards & branches on Blue brick path & Dog lane to clear up. Contractor has cleared the blue brick path.	In Progress Cllr Ames
d)	Quotes to be sought for repair of village green wall. Cllr Denham has been struggling to get quotes for quite some time: Only 1 company has come back with a quote so far - £3,852 +vat. Parishioner offered to provide details of company in Cropredy.	In Progress Cllr Denham
e)	20mph limit signs Awaiting response from CDC	In Progress Cllr Denham Cllr Love & Cllr Ives
f)	Allotment receipts to be confirmed Payments are scheduled to be up to date by January	In Progress Cllr Meyrick & Cllr Love
g)	Allotment group concerns. Cllr Meyrick has responded to concerns raised at July meeting. Outcomes will be communicated with January Allotment Update letter.	In Progress Cllr Meyrick & Cllr Love
h)	Village 'Claydon Community Group' Spring Clean\Litter Picking – equipment in storage container, if not it was suggested to invest in some more. A number of drains have been cleared. Collapsed drain needs professional investigation. Inventory of Playground Equipment. Welcome Pack still being developed & will be in production soon.	In Progress Cllr Love
i)	Crossing Lane - Dog fouling additional warning signs & Bins ask with Rail Track Cllr Ames has contacted Network Rail regarding cleanup	In Progress Cllr Love
j)	Claydon Website Update The website is up and running in its base format, though it is still Under Construction for the most part. A governance document will be drawn up over the next month which will provide guidelines as to what is published in accordance with data protection etc. Ideas, photographs etc. are encouraged from the Parishioners. The new website address is: www.claydon.org.uk	In Progress Cllr Ives

62.	Agenda	
a)	Parish Clerk appointment progress. Cllr Denham has a meeting with prospective candidate on 10/01/2024.	In Progress Cllr Denham

<p>b) Update regarding contributing a sum of money that will help the PCC improve the state and condition of the paths running from the surrounding roads up to St James the Great Church and the Parish Rooms.</p> <p>Resolution required to approve actual spending but sum to be included in 2024-25 budget.</p> <p>PC awaiting quotes regarding the path rebuilding.</p> <p>Question raised regarding whether new legislation requires payment to be made under section 137. Cllr Meyrick to clarify for next meeting.</p>	In Progress	All Cllrs
<p>c) To discuss the latest tree survey and agree a plan of action</p> <p>5 companies asked for quotes to perform tree survey, but only 1 has come back - £675.</p>	In Progress	Cllr Meyrick
<p>d) To discuss and agree the CCG annual schedule and request for funds</p> <p>To be discussed as part of the budget.</p>	Completed	Village Community Group
<p>e) To consider a deposit scheme for the allotments</p> <p>Suggestion of Allotment deposit scheme was discussed. Opinions of current allotment holders to be sought.</p> <p>A vote to be conducted next PC meeting following consultation with current holders.</p>		Cllr Meyrick
<p>f) To agree a budget for the 2024-25 financial year</p> <p>Budget agreed. Precept set at £9,657.</p>	Completed	All Cllrs

63. Finance																																						
<p>a) Confirmation of the total bank balances as at 02 Jan 2024 of £36,499.22 and £4.43</p>	Completed	All Cllrs																																				
<p>b) To note and approve the following payments:</p> <table border="1"> <tr> <td>27-Nov-23</td> <td>M Love</td> <td>Village Christmas Tree</td> <td>£147.00</td> </tr> <tr> <td>27-Nov-23</td> <td>OALC</td> <td>Councillor Training</td> <td>£264.00</td> </tr> <tr> <td>27-Nov-23</td> <td>M Love</td> <td>New signage for playing field gate</td> <td>£7.99</td> </tr> <tr> <td>27-Nov-23</td> <td>N R Prickett</td> <td>Grass cutting</td> <td>£486.00</td> </tr> <tr> <td>27-Dec-23</td> <td>St James the Great</td> <td>PCC grant</td> <td>£72.00</td> </tr> <tr> <td>27-Dec-23</td> <td>Claydon Church Room</td> <td>Room hires</td> <td>£60.00</td> </tr> <tr> <td>27-Dec-23</td> <td>C Mutch</td> <td>Soldier silhouette</td> <td>£52.00</td> </tr> <tr> <td>27-Dec-23</td> <td>M Ives</td> <td>Projector</td> <td>£69.99</td> </tr> </table>	27-Nov-23	M Love	Village Christmas Tree	£147.00	27-Nov-23	OALC	Councillor Training	£264.00	27-Nov-23	M Love	New signage for playing field gate	£7.99	27-Nov-23	N R Prickett	Grass cutting	£486.00	27-Dec-23	St James the Great	PCC grant	£72.00	27-Dec-23	Claydon Church Room	Room hires	£60.00	27-Dec-23	C Mutch	Soldier silhouette	£52.00	27-Dec-23	M Ives	Projector	£69.99	Completed	All Cllrs				
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PCC grant	£500.00	£527.00	(£27.00)
Cluster Care grant	£50.00	-	£50.00
Grass cutting	£1,800.00	£1,120.00	£680.00
Allotment grass cutting	£60.00	-	£60.00
Blue Brick Path	£200.00	-	£200.00
General Data Protection Regulations	£35.00	£35.00	-
S137	£25.00	£20.00	£5.00
Annual tree survey/work	£500.00	-	£500.00
Christmas tree	£150.00	£147.00	£3.00
Coronation	£1,000.00	£620.28	£379.72
Playing field bins	£72.00	£72.00	-
	£10,382.00	£4,787.12	£5,594.88

Reserves	Budget	Spend	Remaining
General Reserves	£4,500.00	£273.85	£4,226.15
Playground equipment	£3,000.00		£3,000.00
Election costs	£1,200.00	£100.00	£1,100.00
Tree work	£4,000.00		£4,000.00
Defib reserve	£1,500.00		£1,500.00
Wall on the Village Green	£3,500.00	-	£3,500.00
Legal/Planning/Accounting Services	£3,000.00	-	£3,000.00
Asset maintenance and improvement	£8,000.00	£573.51	£7,426.49
	£28,700.00	£947.36	£27,752.64

Notes:

- Unplanned spend on projector and soldier silhouette taken from general reserves.
- Minor overspend on PCC grant now bins are paid for.
- To clarify a point on accounting for the coronation spend, it should be noted that all cashbook items are treated as either expenditure or income and never both. Items cannot be netted off against each other. In the case of the coronation, an expenditure of £1,000 was agreed, and while it was hoped that there would be a grant from CDC to help, we had to plan sufficient funding for the event in the absence of such a grant. Therefore, the grant from CDC is accounted for once as grant income and does not affect spend against the budget for the coronation event and does not increase the budget.

64. Planning

22/00569/ENF – Letter of Complaint

High Furlong Farm, Claydon to Southam Road, Mollington OX17 1QE

Agreed to Close this on the agenda but keep an eye in case of further developments arise.

Completed

ClIr Denham\ClIr Meyrick

65. AOB

Just for Information so not to potential 'double book' any Claydon events:
Return of the **Mollington Fete** – 15th June 2024

ClIr Ives

66. Agree date of next meeting

Tuesday 12th March 2024

07:00pm – CPFCT Meeting followed by 07:30pm – Parish Council Meeting

Complete

All ClIrs