



Claydon with Clattercote

# Claydon Playing Field Charity Trustee

Minutes of the Meeting of the CPFCT held on Tuesday 14<sup>th</sup> November 2023  
at 7:00pm in Claydon Church Room

Start: 07:00pm End: 07:17pm

Council: Cllrs Gary Denham, Mark Ames, Mel Love, Mike Ives & Rebecca Meyrick

<b>1.</b>	<b>Apologies for absence</b>		
	NA	Complete	All Cllrs
<b>2.</b>	<b>Approve the minutes of the CPFCT meeting held on Tuesday 18<sup>th</sup> July 2023</b>		
	Approved.	Complete	All Cllrs
<b>3.</b>	<b>Outstanding Actions</b>		
	<p><b>a) Shutdown of charity</b></p> <p>It was confirmed that all funds and assets have been transferred to the Parish Council as of 13/08/'22.</p> <p>Cllr Ames contacted the Charity Commission with an aim to officially 'Close Down' the charity.</p> <p>It was stated that for this to happen, a vote must be taken by all eligible parishioners within the community to do so.</p> <p>It was Agreed that a proposal will be drafted and made available to the parishioners for comment and vote.</p>	In Progress	Cllr Ames
<b>4.</b>	<b>Marquee stitching</b>		
	<ul style="list-style-type: none"> <li>It was Agreed that an instruction manual will be drafted for the erection and take down of the marquee. Cllr Ives will approach Garry Putt to see if he has a base copy on which to build.</li> <li>It was Agreed that in early April '24, the PC will inspect the marquee tents for repair work. 1 sheet has already been earmarked as in need of attention.</li> <li>Contact for repair work: Andy Darby – 07870 263330</li> </ul>	In Progress	All Cllrs
<b>5.</b>	<b>Finance</b>		
	None	Completed	All Cllrs
<b>6.</b>	<b>AOB</b>		

**Community** - Support our local communities, encourage inclusion and diversity.

**Environment** - Protect and enhance our local environment.

**Governance** - Promote participation, good management, and efficiency.

To maintain and enhance the quality of life and sense of community within the Parish of Claydon & Clattercote.  
To safeguard the individual character of our village and protect its rural environment whilst supporting sustainable development that meets the needs of residents now and in the future.

7.	<b>Agree date of next meeting</b>
	March 2024 – exact date to be confirmed.