



Claydon with Clattercote

# Claydon with Clattercote Parish Council

**The council is hereby summoned to a meeting of the Parish Council to be held on:  
Tuesday 14<sup>th</sup> November 2023 at 7:30pm in Claydon Church Room**

Council: Gary Denham, Mark Ames, Mel Love, Mike Ives, Rebecca Meyrick

## AGENDA

### **42. Apologies for absence**

### **43. Members' declarations of interest for items on the agenda**

**44. Public participation session** (Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes).

### **45. To approve the minutes of the Parish Council (PC) meeting held on 12<sup>th</sup> September 2023**

### **46. Report from District Councillor**

### **47. Report from County Councillor**

### **48. Actions from previous meetings**

a) Cherwell DC Local Plan Consultation	In Progress	Cllr Ames
b) Long term vision	In Progress	Cllr Ives
c) Gate security code change	In Progress	Cllr Ames
d) Trip hazards and branches on blue brick path & Dog Lane clear up.	In Progress	Cllr Ames
e) Quotes to be sought for repair of village green wall.	In Progress	Cllr Denham
f) Bank cottage – chasing of Section 215 enforcement order request.	In Progress	All Cllrs
g) 20mph limit signs	In Progress	Cllr Ames
h) Allotment receipts to be confirmed	In Progress	Cllr Ames & Cllr Denham
i) Allotment Group concerns	In Progress	Cllr Ames
j) Village 'Claydon Community Group'	In Progress	Cllr Love
k) Crossing Lane - Dog fouling additional warning signs & Bins ask with Rail Track	In Progress	Cllr Ames
l) Claydon Website Update	In Progress	Cllr Ives

**Community** - Support our local communities, encourage inclusion and diversity.

**Environment** - Protect and enhance our local environment.

**Governance** - Promote participation, good management, and efficiency.

To maintain and enhance the quality of life and sense of community within the Parish of Claydon & Clattercote.  
To safeguard the individual character of our village and protect its rural environment whilst supporting sustainable development that meets the needs of residents now and in the future.

## 49. Agenda

a) AGAR fines, could these be avoided?		Cllr Denham
b) Query raised over Village Coronation spend.		Cllr Denham
c) Question raised regarding need for 'request for payment form'.		Cllr Denham
d) One sign on playing gate: To Shut Gate, No Parking, No horses. Pick up after dog mess.		Cllr Love
e) Parish Clerk appointment progress.		Cllr Denham
f) Unresolved issues regarding relinquishing one of her allotment plots.		Cllr Ames
g) Question regarding Co-opt procedures.		Cllr Ames
h) Update regarding contributing a sum of money that will help the PCC improve the state and condition of the paths running from the surrounding roads up to St James the Great Church and the Parish Rooms.		All Cllrs
i) To discuss the latest tree survey and agree a plan of action		Cllr Meyrick
j) To discuss and agree the CCG annual schedule and request for funds		CCG
k) Royal British Legion figurine		A Huggins
l) Meeting protocols		A Huggins
m) to consider a deposit scheme for the allotments		Cllr Love
n) reimburse St James the Great Church for the cost of 2x brown garden waste bins provided for use in the churchyard in 2023. To consider paying for the cost of 2x brown garden waste bins for use in the churchyard in 2024.		All Cllrs

## 50. Finance

a) Confirmation of the total bank balances as at 08 Nov 2023 of £37,415.36 and £138.41.				All Cllrs
b) To note and approve the following payments:				All Cllrs
10 Oct 2023	N R Prickett	Grass cutting	£486.00	
30 Oct 2023	N R Prickett	Grass cutting	£486.00	
c) To note the following receipts:				All Cllrs
11 Sep 2023	Lloyds Bank	Interest	£31.89	
13 Sep 2023	CDC	Precept	£4685.50	
02 Oct 2023	M Ferdani	Allotment	£10.00	
09 Oct 2023	Lloyds Bank	Interest	£31.24	
02 Nov 2023	C Doran	Allotment	£7.50	
d) Spend against budget & reserves:				All Cllrs
<b>BUDGET</b>	<b>Budget</b>	<b>Spend to date</b>	<b>Remaining budget</b>	
Clerk's Salary	2,800.00	0.00	2,800.00	
Parish Clerk's expenses	115.00	0.00	115.00	
Annual audit	100.00	0.00	100.00	
Insurance	550.00	565.35	-15.35	
Subscriptions	150.00	130.00	20.00	
Seminars/Training	150.00	0.00	150.00	
Church Room hire	125.00	0.00	125.00	
PFMC grant/play area management	2,000.00	1082.50	917.50	
PCC grant	500.00	390.00	110.00	
Cluster Care grant	50.00	0.00	50.00	
Grass cutting	1,800.00	960.00	840.00	
Allotment grass cutting	60.00	0.00	60.00	
Blue Brick Path	200.00	0.00	200.00	
General Data Protection Regulations	35.00	35.00	-	
S137	25.00	20.00	5.00	
Annual tree survey/work	500.00	0.00	500.00	
Christmas tree	150.00	0.00	150.00	
Coronation	1,000.00	620.28	379.72	
Playing field bins	72.00	0.00	72.00	
<b>Totals</b>	<b>10,382.00</b>	<b>4006.99</b>	<b>6375.01</b>	

<b>RESERVES</b>	<b>Start</b>	<b>Spend</b>	<b>Current</b>
General Reserves	4500	152	4348
Playground equipment	3000		3000
Election costs	1200	100	1100
Tree work	4000		4000
Defib reserve	1500		1500
Wall on the Village Green	3500		3500
Legal/Planning/Accounting Services	3000		3000
Asset maintenance and improvement	8000	574	7426
<b>Totals</b>	<b>28700</b>	<b>825</b>	<b>27875</b>

It should be noted that the last agenda/minutes stated that the church rooms were provided at zero cost, this is not the case. A charge of £10 per meeting applies. Seminars and training will go over budget. With hindsight, £150 was too little. One village grass cut is still outstanding, and leaves enough budget to cover clearing the grass from the blue brick path. Cluster Care grant has not been spent as our request for access to some form of accounts has not been actioned. The council should consider its position on this one.

## 51. Planning

		All Cllrs
<b>22/00569/ENF – Letter of Complaint</b> High Furlong Farm, Claydon to Southam Road, Mollington OX17 1QE	In Progress	Cllr Denham\Cllr Meyrick

## 52. AOB

## 53. Agree date for next meeting