

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Tuesday 30th May 2023
at 7:30pm in Claydon Church Room

Start: 08:00pm End: 08:50pm

Council: Cllrs Gary Denham, Mark Ames, Mike Ives

1. Apologies for absence		
NA	Complete	All Cllrs

2. Members' declarations of interest for items on the agenda		
NA	Complete	All Cllrs

3. Election of Chairman		
Cllr Mark Ames elected as new Chairman. Cllr Gary Denham to continue as Finance liaison.	Complete	All Cllrs

4. Public participation session		
<p>These sessions have been increased in time to be used by the public to raise points for the agenda of the next meeting. These points will generally not be discussed in the current session.</p> <p>1) Jenny raised subject to empower an 'Emergency Meeting' to discuss the following points:</p> <ul style="list-style-type: none">a. Chairs & Notice board to be erected in playing field.b. Coronation Return Forms – Council End of Grant report.c. Budget for new Coronation tree.d. Marque erection date for check of general maintenance & repairs.e. Payments to various parties and people. <p>The call for an emergency meeting was 'Rejected' as there is significant progress in most of the areas and already plans for others.</p>		

5. Approve the minutes of the Parish Council (PC) meeting held on 21st March 2023		
Approved	Complete	All Cllrs

6. Report from District Councillor		
NA		

7. Report from County Councillor		
NA		

8.	Co-option of new councillors		
	Cllr Ames will post details for members of the parish who wish to apply to join the PC on both the PC Notice Board and the Claydon FB page. These will include the procedures involved and associated timescales.	In Progress	Cllr Ames

9.	Actions from previous meetings		
	a) Local Plan Consultation Cllr Ames to enquire on status	In Progress	Cllr Ames
	b) AGAR return	Completed	
	c) Village green inspection Possible wall breach on the green wall that will need inspection and repair quotes.	In Progress	
	d) Long term vision Cllr Ames read out the new Village vision and will also publish on Notice Board for parishioners' comments.	In Progress	Cllr Ames
	e) Goal net to be fitted	In Progress	Cllr Ames
	f) BBQ demolition BBQ has been demolished and rubble stacked behind storage container for disposal.	In Progress	All Cllrs
	g) Gate security code change	In Progress	Cllr Ames
	h) Installation of dog mess sign	Completed	
	i) Trip hazards and branches on blue brick path Jenny to forward updated details with Nick Watson to Cllr Ames	In Progress	Cllr Ames
	j) Quotes to be sought for repair of village green wall. See point c) above.		
	k) Bank cottage – chasing of Section 215 enforcement order request. Jenny reports that probate may not be granted. Investigations continuing.	In Progress	All Cllrs
	l) 20mph limit signs Cllr Denham to enquire from Andrew for an update. It has been noted that the DC is in the process of rolling signs out to all villages that request them. However, this will take time.	In Progress	Cllr Denham
	m) Allotment receipts to be confirmed	In Progress	Cllr Ames & Cllr Denham
	n) Dog lane – investigation into adoption having been done. Jenny to forward email details to Cllr Ames regarding adoption status.	In Progress	Cllr Ames

10.	AGAR Return		
	a) Acceptance of auditor's report 2021/22 ACCEPTED	Completed	All Cllrs
	b) Acceptance of annual governance statement 2021/22 ACCEPTED	Completed	All Cllrs

11.	Planning		
a)	23/01220/TPO - Walnut House, 2 Walnut Gardens, Claydon, Banbury, OX17 1NA. T1 (Walnut) -Reduce crown height by 1/3 (3.0-3.5m) and shape, carry out a 5% crown thin, remove all arisings -subject to TPO 21/90. Deadline for comment 30th May 2023. NO OBJECTIONS		All Cllrs
b)	21/03539/F - Holly Ridge Crossing Lane Claydon OX17 1EX. Erection of 1.2m high slatted fencing. Decision issued: Delegated Refused		All Cllrs
c)	Pre-planning request from Ian West – Hay Barn. Convert the existing building into a habitable home for family members future. NO OBJECTIONS		All Cllrs

12.	Finance																																																										
a)	Confirmation of the total bank balances as at 29 th May 2023 of £5,735.41 and £32,301.85. ACCEPTED	Completed	All Cllrs																																																								
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13.	AOB		
a)	Proposal of providing a skip for the Playing Field to remove waste materials (old benches\storage container clear out), unused allotment waste, and also for current allotment users to help clear up their areas if needed.	For Discussion	All Cllrs
b)	New forms for Councillors to raise agenda items for the next meeting. These will be used if parishioners wish to raise items for the next meeting agenda. They have to be submitted 7 days BEFORE the next meeting in order to appear on the agenda for that meeting.	In Progress	All Cllrs
c)	Cllr Ames provided an overview of the proposed Drainage system for the Playing Field, including quoted costs.	For Discussion	Cllr Ames

14.	Agree date of next meeting		
Tuesday, 11th July 2023			
	07:00pm – Playground Committee Meeting	Complete	All Cllrs
	07:30pm – Parish Council Meeting		